

Lily Cole

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Richmond, VA

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EDUCATION

Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA

BS in Business: Financial Planning and Wealth Management

Expected Graduation: December 2026

J. Sargeant Reynolds Community College, Richmond, VA

June 2021–May 2023

AS in Social Sciences

Overall GPA: 3.737/4.00

WORK EXPERIENCE

K-O Group, Virtual

December 2024–January 2025

Finance Intern

- Conducted market research on business loans, bank accounts, and credit cards to identify the best financial outlets for startups to enhance financial planning and growth
- Prepared financial record templates to ensure accurate tracking of income and expenses
- Coordinated with team members to analyze research findings to offer data driven suggestions for strategic financial planning

Dunkin', Henrico, VA

June 2021–Present

Shift Lead

- Train 1-2 employees a month on business procedures, policies, and systems
- Delegate daily operational tasks, including sanitation and customer service duties to a team of 2+ staff members
- Facilitate Point of Service system to make transactions more efficient

Richmond Animal Care and Control, Richmond, VA

March 2023–May 2023

Intern/Kennel Technician

- Collaborated with veterinarian on daily tasks at the shelter
- Assisted with 2 intake procedures a day by evaluating and assessing medical needs
- Oversaw and organized 50 patients' medical records in community outreach free vaccination clinic

Blaze Pizza, Henrico, VA

January 2021–April 2021

Crew Member

- Complied with food safety regulations and maintained a clean and safe environment
- Engaged with customers to ensure satisfactory experience in a fast-paced environment

ACTIVITIES AND HONORS

Kappa Theta Pi–Professional Technology Fraternity

June 2024–Present

VP of Membership

- Oversee education and onboarding for 20 new members including weekly meetings
- Manage the standing of members through the tracking of points and attendance for events

Finance For Females & Friends

August 2024–Present

- Attend professional development events once a month to enhance interview skills, resumes, and LinkedIn
- Participate in networking events to learn about the industry and enhance connections

S.A.F.E Club

August 2023–Present

- Conduct educational sessions on mental health awareness and stress relief skills through meetings and interactive pop-up stands.

Virginia Tech Field Hockey Club

August 2023–Present

- Engage in weekly practices to strengthen teamwork skills

VOLUNTEERING

- Richmond Animal Care and Control

January 2020–February 2023

- The Big Event

April