## **Career Development**

## **Specific Responsibilities**

- Advance the vision of the Career Development initiative to the chapter.
- Recruit and coordinate members of the Career Development committee.
- Coordinate and host Career Development meetings.
- Maintain communication on behalf of the Career Development committee while serving on the board.
- Serve as the chapter Career Development resource by acting as a point person for questions and collaborative efforts.
- Attend monthly board meetings, chapter meetings and chapter activities.
- Ensure that a committee member is in place to chair Career Development activities, including the DFW scholarship program and other programs outlined in the chapter strategic plan.
- Establish and maintain relationships with CFP® Program Directors at institutions of higher learning in the area and promote FPA to interested students.
- Encourage student members to become involved in chapter programs to enhance networking with chapter members.
- Support the Career Development efforts of chapter members.
- Develop the Career Development annual budget.