

## President-Elect

The president-elect assists the president with the management of the FPA Austin chapter and shall preside at meetings of the board of directors in the absence of the President. In addition to duties prescribed in the bylaws the President Elect shall:

### *Specific Responsibilities*

- Helps identify future leaders and chairs the nomination committee for the upcoming year when they will be President.
- First responsibility of the year is the Strategic Planning Committee held in November
- Serves as our chapter's representative on the national OneFPA Advisory Council.
- Promotes the Financial Planning Association and chapter mission and purpose.
- Attend monthly board meetings, chapter meetings and chapter activities.
- Performs the duties of the President in his/her absence.
- Becomes familiar with and promotes the Financial Planning Association mission and purpose.
- Assist the President in overseeing the work of the board and their committees.
- Serves as an advisor to the President in the president's function of being the chief spokesperson of the chapter.
- Attends all board meetings; supports the efforts of other board members; attends the programs and activities of our local chapter.
- Attends the Regional Conference and Chapter Leadership Conference.
- Monitors and reports chapter status for national recognition.
- Becomes knowledgeable about chapter activities in order to act as interim president or represent the president when necessary.
- Encourages board members to recruit, train and nurture committee members to ensure future involvement and leadership.
- Serves on the Compensation Committee to determine the Chapter Executive's Salary and Bonus.